

Mechanical Permit Application



City of Tigard

13125 SW Hall Blvd., Tigard, OR 97223
 Phone: 503.718.2439 Fax: 503.598.1960
 Inspection Line: 503.639.4175
 Internet: www.tigard-or.gov

FOR OFFICE USE ONLY

Received Date/By:	Permit No.:
Plan Review Date/By:	Other Permit:
Date Ready/By: Notified/Method:	Juris: <input checked="" type="checkbox"/> See Page 2 for Supplemental Information

TYPE OF WORK	
<input type="checkbox"/> New construction	<input type="checkbox"/> Addition/alteration/replacement
<input type="checkbox"/> Demolition	<input type="checkbox"/> Other:
CATEGORY OF CONSTRUCTION	
<input type="checkbox"/> 1- and 2-family dwelling	<input type="checkbox"/> Commercial/industrial
<input type="checkbox"/> Multi-family	<input type="checkbox"/> Master builder
<input type="checkbox"/> Accessory building	<input type="checkbox"/> Other:
JOB SITE INFORMATION AND LOCATION	
Job site address:	
City/State/ZIP:	
Suite/bldg./apt. no.:	Project name:
Cross street/directions to job site:	
Subdivision:	Lot no.:
Tax map/parcel no.:	
DESCRIPTION OF WORK	
<input type="checkbox"/> PROPERTY OWNER	<input type="checkbox"/> TENANT
Name:	
Address:	
City/State/ZIP:	
Phone: ()	Fax: ()
<input type="checkbox"/> APPLICANT	<input type="checkbox"/> CONTACT PERSON
Business name:	
Contact name:	
Address:	
City/State/ZIP:	
Phone: ()	Fax: ()
E-mail:	
CONTRACTOR	
Business name:	
Address:	
City/State/ZIP:	
Phone: ()	Fax: ()
CCB lic.:	

COMMERCIAL FEE* SCHEDULE - USE CHECKLIST			
Mechanical permit fees* are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all mechanical materials, equipment, labor, overhead, and profit.			
Value: \$			
RESIDENTIAL EQUIPMENT / SYSTEMS FEES*			
<i>For special information use checklist.</i>			
Description	Qty.	Ea.	Total
Heating/cooling:			
Air conditioning		46.75	
Furnace 100,000 BTU (ducts/vents)		46.75	
Furnace 100,000+ BTU (ducts/vents)		54.91	
Heat pump		61.06	
Duct work		23.32	
Hydronic hot water system		23.32	
Residential boiler (radiator or hydronic)		23.32	
Unit heaters (fuel-type, not electric), in-wall, in-duct, suspended, etc.		46.75	
Flue/vent for any of above		23.32	
Other:		23.32	
Other fuel appliances:			
Water heater		23.32	
Gas fireplace/insert		33.39	
Flue vent for water heater or gas fireplace		23.32	
Log lighter (gas)		23.32	
Wood/pellet stove		33.39	
Wood fireplace/insert		23.32	
Chimney/liner/flue/vent		23.32	
Other:		23.32	
Environmental exhaust and ventilation:			
Range hood/other kitchen equipment		33.39	
Clothes dryer exhaust		33.39	
Single-duct exhaust (bathrooms, toilet compartments, utility rooms)		23.32	
Attic/crawlspace fans		23.32	
Other:		23.32	
Fuel piping:			
\$14.15 for first four; \$4.03 for each additional			
Furnace, etc.			
Gas heat pump			
Wall/suspended/unit heater			
Water heater			
Fireplace			
Range			
Barbecue			
Clothes dryer (gas)			
Other:			
MECHANICAL PERMIT FEES*			
Subtotal			
Minimum permit fee (\$90.00)			
Plan review (25% of permit fee)			
State surcharge (12% of permit fee)			
TOTAL PERMIT FEE			

This permit application expires if a permit is not obtained within 180 days after it has been accepted as complete.

* Fee methodology set by Tri-County Building Industry Service Board

Authorized signature:	
Print name:	Date:

Mechanical Permit Application - City of Tigard
Page 2 - Supplemental Information

Commercial & Multi-Family Fee Schedule:

Total Valuation:	Permit Fee:
\$0.00 to \$500.00	Minimum fee \$69.06
\$500.01 to \$5,000.00	\$69.06 for the first \$500.00 and \$3.07 for each additional \$100.00 or fraction thereof, to and including \$5,000.00.
\$5,000.01 to \$10,000.00	\$207.21 for the first \$5,000.00 and \$2.81 for each additional \$100.00 or fraction thereof, to and including \$10,000.00.
\$10,000.01 to \$50,000.00	\$347.71 for the first \$10,000.00 and \$2.54 for each additional \$100.00 or fraction thereof, to and including \$50,000.00.
\$50,000.01 to \$100,000.00	\$1,363.71 for the first \$50,000.00 and \$2.49 for each additional \$100.00 or fraction thereof, to and including \$100,000.00.
\$100,000.01 and up	\$2,608.71 for the first \$100,000.00 and \$2.92 for each additional \$100.00 or fraction thereof.

Note: All new commercial buildings require 2 sets of plans.