



TIGARD CITY COUNCIL
Liaison Appointments
2023–2025



CITY OF
Tigard

2023-2025 City Council Liaison Appointments



Mayor Heidi Lueb

Federal Assignments

U.S. Conference of Mayors (USCM) Advisory Board

Time Expectation: As Needed

Council Alternate: Not Applicable | **City Team Liaison:** Not Applicable

Collaborates with mayors from across the United States to provide strategic guidance on policy matters and advocate for urban priorities at the national level.



Regional Assignments

Metropolitan Mayors' Consortium (MMC)

4th Thursday of every month at noon | Tualatin

Time Expectation: 3 hours/month

Council Alternate: Not Applicable | **City Team Liaison:** Not Applicable

A consortium of all metro area Mayors representing their cities on regional policy issues and interests.



Washington County Coordinating Committee (WCCC)

2nd Monday of every month at noon | Beaverton Library or Virtual

Time Expectation: 2 hours/month

Council Alternate: Council President Hu

City Team Liaison: Tiffany Gehrke, Principal Transportation Planner

Reviews and comments on major land use and transportation issues and provides a forum for discussion which results in recommendations for a coordinated approach between jurisdictions. The Committee has specific authority on the Major Streets Transportation Improvement Program (MSTIP) and the Countywide Traffic Impact Fee (TIF) program.



Westside Economic Alliance (WEA)

4th Wednesday of every month at 7:30 a.m. | St. Vincent's Hospital

Time Expectation: 5–7 hours/month

Council Alternate: Councilor Shaw | **City Team Liaison:** Not Applicable

Works to create an environment conducive to business growth, working to influence decisions on policies and regulations impacting the economic vitality of the area. Tigard's Mayor position holds a seat on the Board of Directors.



Metro Policy Advisory Committee (MPAC)

4th Wednesday of every month at 5 p.m. | Virtual

Time Expectation: 2 hours/month

Council Alternate: Not Applicable | **City Team Liaison:** Schuyler Warren, Senior Planner

Advises the Metro Council on growth management and land use issues at the policy level.



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2023-2025 City Council Liaison Appointments



Mayor Heidi Lueb

Regional Assignments *(continued)*

ODOT's Region 1 Area Commission on Transportation (ACT)

1st Monday of every other month at 5:30 p.m. | Virtual or ODOT Region 1 Headquarters

Time Expectation: 2 hours/every other month

Council Alternate: Not Applicable

City Team Liaison: Tiffany Gehrke, Principal Transportation Planner

Advises the Oregon Transportation Commission on state and regional policies affecting ODOT Region 1's transportation system.

Regional Toll Advisory Committee (RTAC)

4th Monday of every month at 9 a.m. | Varies

Time Expectation: 3 hours/month

Council Alternate: Not Applicable

City Team Liaison: Tiffany Gehrke, Principal Transportation Planner

Advises the ODOT Director in developing toll projects in the Portland metropolitan area. Provides a forum for feedback to ODOT leadership in advance of OTC or ODOT toll-related decisions.

2023-2025 City Council Liaison Appointments



City Council President
Yi-Kang Hu

Regional Assignments

Tigard-Lake Oswego Joint Water Partnership Oversight Committee (OVC)

Quarterly | Lake Oswego Public Works/Tigard Public Works

Time Expectation: 2–4 hours/month

Co-Liaison: Councilor Wolf | **City Team Liaison:** Brian Rager, Public Works Director

Comprised of City team members and elected officials in both cities to govern water partnership.



Willamette River Water Coalition (WRWC)

Quarterly | Tigard Public Works

Time Expectation: 6–8 hours/month

Council Alternate: Councilor Schlack | **City Team Liaison:** Brian Rager, Public Works Director

Comprised of Tigard, Tualatin, Sherwood, and Tualatin Valley Water District to preserve water rights and access to the Willamette River as a potential municipal and industrial water source for their communities.



Tigard Board & Committee Liaison Assignments

Town Center Advisory Commission (TCAC)

2nd Wednesday of every month at 6 p.m. | Tigard Town Hall

Time Expectation: 3–5 hours/month

Council Alternate: Councilor Shaw

City Team Liaison: Sean Farrelly, Redevelopment Project Manager

Makes recommendations to the Town Center Development Agency on urban renewal policy, budget, and implementation to improve Tigard's urban renewal districts.

Transportation Strategy Team

4th Tuesday of every month at 5 p.m. | Tigard City Hall, Red Rock Conference Room, or Virtual

Time Expectation: 2 hours/month

Council Alternate: Councilor Schlack

City Team Liaison: Tiffany Gehrke, Principal Transportation Planner

City team-level planning group to inform and propose approaches to all aspects of Tigard's transportation system, including advancing the city's strategic plan, funding and grants, Capital Improvement Plan prioritization, and recommendations regarding regional funding and transportation project priorities.

2023-2025 City Council Liaison Appointments



City Councilor
Jake Schlack

Regional Assignments

Regional Water Providers Consortium (RWPC)

Quarterly | Portland Water Bureau or Virtual

Time Expectation: 8 hours/year

Council Alternate: Councilor Shaw | **City Team Liaison:** Brian Rager, Public Works Director

Consortium comprised of all water suppliers in the metro area. The Councilor appointee to this group represents the city on regional policy issues.

Willamette Intake Facility (WIF)

Quarterly | Tualatin Valley Water District or Virtual

Time Expectation: 6–8 hours/month

Council Alternate: Councilor Wolf | **City Team Liaison:** Brian Rager, Public Works Director

Council adopted an ordinance/IGA for joint ownership, operation, and management of the Willamette Intake Facilities. Tigard, Sherwood, Wilsonville, Hillsboro, Beaverton, and Tualatin Valley Water District (TVWD) are member agencies, with TVWD as the managing agency.

Tigard Board & Committee Liaison Assignments

Library Board

2nd Wednesday of every month at 6:30 p.m.

Tigard Library 2nd Floor Conference Room or Virtual

Time Expectation: 2 hours/month

Council Alternate: Councilor Shaw | **City Team Liaison:** Halsted Bernard, Library Director

Responsible for communicating with the City Manager and City Council about library policies, budget, facilities, and other needs of the community to provide quality library service.

Planning Commission

1st and 3rd Monday of every month, as needed, at 7 p.m. | Tigard Town Hall or Virtual

Time Expectation: 5–6 hours/month

Council Alternate: Councilor Wolf

City Team Liaison: Sambo Kirkman, Assistant Community Development Director

Assists the City Council to develop, maintain, update and implement the Comprehensive Plan, to formulate the Capital Improvements Program, and to review and act on development projects and development code provisions delegated to the Commission.

2023-2025 City Council Liaison Appointments



City Councilor
Jeanette Shaw

Tigard Board & Committee Liaison Assignments

Parks & Recreation Advisory Board (PRAB)

2nd Monday of every month at 7 p.m.

Tigard Town Hall, Public Works Auditorium, or Virtual

Time Expectation: 2–3 hours/month

Council Alternate: Council President Hu | **City Team Liaison:** Rick Gruen, Parks Infrastructure

To advocate and advise the Council on park and recreation policies, facilities, projects/programs, budgets, and emerging issues.

Transportation Advisory Committee (TTAC)

1st Wednesday of every month at 6 p.m. | Virtual/Library 2nd Floor Conference Room

Time Expectation: 2 hours/month

Council Alternate: Councilor Schlack

City Team Liaison: Tiffany Gehrke, Principal Transportation Planner

Advises City Council and staff in implementing Tigard's Complete Streets Policy. Provides community feedback, advice, and awareness of transportation issues affecting Tigard.

Urban Renewal Funding Selection Subcommittee

As Needed | Virtual

Time Expectation: As Needed

Time Expectation: 2 hours/month

Co-Liaison: Councilor Wolf | **City Team Liaison:** Sean Farrelly, Redevelopment Project Manager

Encourage businesses to make improvements to storefronts or commercial facades in downtown by providing design assistance and/or matching funds. Additionally, make recommendations for various public art options that were purchased with the urban renewal funds for the Main Street/Green Street Project.

Water Advisory Board (WAB)

Bi-monthly | Public Works Auditorium

Time Expectation: 2 hours every other month

Council Alternate: Councilor Wolf | **City Team Liaison:** Brian Rager, Public Works Director

Consortium comprised of all water suppliers in the metro area. The Councilor appointee to this group represents the city on regional policy issues.

2023-2025 City Council Liaison Appointments



City Councilor
Maureen Wolf

Regional Assignments

Community Development Block Grant Policy Advisory Board (CDBG)

2nd Thursday of every month at 7 p.m. | Virtual / Annual Grant Interviews Held in Hillsboro

Time Expectation: 2 hours/month

Council Alternate: Councilor Schlack | **City Team Liaison:** Schuyler Warren, Senior Planner

By IGA, Washington Co. established this Board to represent the County Consortium, make recommendations to the County Commissioners on all matters pertaining to the CDBG program, including allocation of grants. Includes a representative, generally an elected official, from the County and each of the 11 participating cities in the county. Meetings include a roundtable update after official adjournment.

Metropolitan Area Communications Commission (MACC)

Quarterly As Needed | Beaverton

Time Expectation: 1–2 hours/month

Council Alternate: Not Applicable | **City Team Liaison:** Preston Beck, GIS Program Administrator

A governing body that oversees the contracts for cable services and Tualtin Valley Community Television (TVCTV). The Executive Committee meets separately to make recommendations to the Commission on administrative issues including budget and the review of the Executive Director.

Tigard-Lake Oswego Joint Water Partnership Oversight Committee (OVC)

Quarterly | Lake Oswego Public Works/Tigard Public Works

Time Expectation: 2–4 hours/month

Co-Liaison: Council President Hu | **City Team Liaison:** Brian Rager, Public Works Director

Membership is comprised of City team members and elected officials in both cities to govern water partnership.



2023-2025 City Council Liaison Appointments



City Councilor
Maureen Wolf

Tigard Board & Committee Liaison Assignments *(continued)*

Audit Committee

3 - 6 times per year | Tigard City Hall, Red Rock Conference Room

Time Expectation: 10–12 hours/year

Council Alternate: Council President Hu

City Team Liaison: Keith McClung, Assistant Finance Director

Responsible for selecting the city’s auditing firm and meets with audit firm reps appointed to perform the city’s annual financial audit. Members participate in the appointment, compensation, retention, and oversight of any independent accountants engaged for the purpose of preparing and issuing an independent audit report or performing other independent audit, review or attest services.

Budget Subcommittee Social Services

2 times in March | TBD

Time Expectation: 10 hours/year

Council Alternate: Council President Hu

City Team Liaison: Liz Lutz, Finance Confidential Executive Assistant

Reviews applications submitted by social service agencies for contributions from the city. Consists of one City Councilor and two Budget Committee members.

Committee for Community Engagement (CCE)

3rd Wednesday of every other month at 6 p.m. | Tigard Town Hall or Virtual

Time Expectation: 10 hours/year

Council Alternate: Councilor Shaw

City Team Liaison: Nicole Hendrix, Assistant to City Manager

Provides oversight, accountability, and policy direction on citywide community engagement activities. The goal is to foster broad participation and relationships to improve the community and advance the City’s strategic vision.

Urban Renewal Funding Selection Subcommittee

As Needed | Virtual

Time Expectation: As Needed

Co-Liaison: Councilor Shaw | **City Team Liaison:** Sean Farrelly, Redevelopment Project Manager

To encourage businesses to make improvements to storefronts or commercial facades in downtown by providing design assistance and/or matching funds and to make recommendations for various public art options that purchased with the urban renewal funds for the Main St./Green St. Project.

2023-2025 City Council Liaison Appointments



Youth City Councilor
Shriya Myneni

Tigard Board & Committee Liaison Assignments

Tigard Youth Advisory Council (TYAC)

2nd and 4th Monday every month at 5 p.m. | Tigard Public Library Burgess Room

Time Expectation: 2–3 hours/month

Council Alternate: Councilor Singh | **City Team Liaison:** Alex Richardson, Management Analyst

Tigard students grades 6-12 advise City Council on the best ways to build developmental assets for each youth in Tigard. The TYAC facilitates the development and implementation of programs and activities that are important to youth.

All 2024 City Council



Heidi Lueb
Mayor



Yi-Kang Hu
City Council President



Jake Schlack
City Councilor



Jeanette Shaw
City Councilor



Maureen Wolf
City Councilor



Shriya Myneni
Youth City Councilor

Regional Assignment:

Metro Joint Policy Advisory Commission on Transportation (JPACT)

Primary Representative:

Mayor Callaway

Alternate Representative:

Cornelius Mayor Dalin

Meeting Frequency:

3rd Thursday/month at 7:30–9:00 a.m. | Metro

Time Expectation:

2–3 hours/month

City Team Liaison:

Tiffany Gehrke, Principal Transportation Planner

Tigard monitors meetings of this 17-member committee which provides a forum for elected officials and representatives of agencies involved in transportation to evaluate transportation needs in the region and to make recommendations to Metro council.

Tigard Assignments:

Budget Committee

Meeting Frequency:

3–4 Consecutive Monday evenings in April & May

Time Expectation:

12–15 hours/year

City Team Liaison:

Kalena Plath, Budget Manager

The Budget Committee provides a public forum to obtain public views in the preparation of fiscal policy.

Town Center Development Agency (TCDA)

Meeting Frequency: As Needed

Time Expectation:

2 hours/month

City Team Liaison:

Sean Farrelly, Redevelopment Project Manager

Part of City Council meeting agendas, charged with the revitalization of downtown and implementation of the Urban Renewal Plan approved by voters in May of 2006.

Budget Subcommittee – Events/Social Services

Meeting Frequency:

Study Session in March

Time Expectation:

5 hours/year - reading proposal and deliberation

City Team Liaison:

Kalena Plath, Budget Manager

Reviews requests for contributions to community events.

Directory: Regional & Tigard Assignments

Audit Committee

Budget Committee

Budget Subcommittee – Events/Social Services

Committee for Community Engagement (CCE)

Community Development Block Grant Policy Advisory Board (CDBG)

Development Advisory Committee

Library Board

Metro Joint Policy Advisory Commission on Transportation (JPACT)

Metro Policy Advisory Committee (MPAC)

Metropolitan Area Communications Commission (MACC)

Metropolitan Mayors Consortium (MMC)

ODOT Region 1 Area Commission on Transportation (ACT)

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Willamette River Water Coalition (WRWC)

Urban Renewal Funding Selection Subcommittee

KEY: ■ = Regional Assignments | ■ = Tigard Assignments